

Newcomers Club of Greater Park City January 2022 Board Meeting Minutes

Date: January 5, 2022

Location: via Zoom

Board Members/Activity Chairs Present:

Herb Abbe	Mary Lynne Hulme	Sallie Rinderknecht
Sandy Abbe	Phil Johnson	Nancy Roe
Pattiann Andres	Anna Lea Kantor	Karen Scheible
Jennie Beckham	June Krigman	Ariela Shani
Kathie Beckman	Araby Leary	Carole Smillie
Sue DeMartini	Linda McCarty	Rina Solomon
Lisbeth Fahey	Susan Niblock	Heather Tourkin
Carol Haselton	John Ostrowski	Julie Wern

Call to Order: 4:35 p.m. **By:** Herb Abbe

Welcome:

Herb welcomed everyone and thanked **Carol Haselton** and **Araby Leary** for handling the arrangements for setting up the Board Meeting on Zoom. He said that the most important issues we need to discuss today are: Shall we hold the Coffee and Game Night this month and what about the February Board Meeting?

New Business:

COVID-Related Operating Decisions and How We Go Forward:

Discussion of the email Board vote taken last week regarding actions due to the increase in COVID cases (which was taken before the new even higher spike this week). The following questions were asked of the old and new Governing Board Members:

1. Should we require proof of booster COVID-19 vaccination for all members attending any Newcomer event.
2. Should we require masks at all Newcomer events?
3. Should we plan on a Zoom Board meeting for January?
4. Should we cancel the January Coffee, and the January Game Night on January 18th?
5. Do we allow each Activity Chair to determine whether or not to continue their activities? (For example, Skiing and Snowshoeing are outside activities. Book Club holds their meetings on Zoom. Fine Dining meets in small groups of 8, with vaccinations verified.)

The responses received were as follows:

1. 10 yes, 1 no, 1 on fence
2. 10 yes, 2 no
3. 6 yes, 2 no, 4 undecided

4. 4 yes, 3 no, 4 undecided, 1 did not answer
5. 9 yes, 1 don't cancel anything, 1 outdoor only, 1 no answer

The responses to the questions were due on December 30, 2021. By the time of the Board meeting held on January 5, many of the answers had changed because of the increase and prevalence of Omicron in the community.

Motion made by **Anna Lea Kantor** to cancel the January Coffee and the 1st VP Event Game Night scheduled for January 18th due to the rise in COVID cases.

✓ Motion seconded and passed without dissent.

Ariela Shani proposed that the Board recommend rapid tests before any Activity Group meets indoors. She isn't suggesting the Board demand, just recommend, the testing. She felt it might make the hosts feel more comfortable if the Board suggests it rather than the host of the Activity having to ask people to be tested before they participate.

Someone asked about liability if a person attends a Newcomers event and then gets COVID. Anna Lea pointed out that the release on the back of the Membership form covers us.

Julie Wern suggested that making testing mandatory might be unwieldy and unrealistic especially if you do a lot of Newcomers Activities and we should save the tests for those that have symptoms and really need them. She feels that Members should weigh their own feelings of levels of risk to decide whether to participate or not.

Anna Lea suggested that the eBlast going out to notify the Membership about this month's cancellations also include the following: "If you are involved in a group Activity, contact the Activity Chair to see if the event will take place. For the near future, all Activities will be held at the discretion of the Activity Chair."

Motion made by **Pattiann Andres** to allow each Activity Chair to decide whether or not their Activity will be held in January.

✓ Motion seconded and passed without dissent.

It will continue to be left up to the Activity Chairs and the attendees of the various Activities whether masks will be required at that particular Activity.

Motion made by **Anna Lea Kantor** to amend our vaccination requirement to attend Newcomers events to include proof of booster (for those that are eligible).

✓ Motion seconded and passed without dissent.

Discussion of Vaccination List:

Several people received an email about the vaccination list from Judy Fey, but the list was not included. There was some confusion about this, but it was determined that we need to ask for the list if/when we need it. Judy will not be just sending it out to everyone automatically.

Individual Activity Chairs should send their lists of vaccinated participants to Judi Fey as they are collected.

Bylaws Changes:

The status of the Bylaws changes that were in work to add the President-Elect position was discussed. It was agreed that revisions also need to be made to the Bylaws to define a quorum for a Board Meeting and for a vote by the Governing Board and also what constitutes “official Board Approval” before we present the next revision of the Bylaws to the Membership for approval.

☞ Action Item: **Kathie, Herb, Sue, Heather, Carol and Anna Lea** will finalize proposed Bylaws changes to be presented at a future Board Meeting and then subsequently to the Membership for approval.

Officers' Reports:

Treasurer: Carole Smillie

The Treasurer's Report for December 2021, previously distributed by email, is summarized as follows:

○ Income - Advertising:	\$ 400.00
○ Income - Dues:	\$ 350.00
○ Income – Brunch Food Donations	\$ 60.00
○ Expenses: Holiday Brunch	\$ 165.50
○ Expenses: Board Meeting	\$ 75.00
○ Expenses: Directory & Mailing	\$ 1,604.55
○ Bank Balance 1/2/2022:	\$ 12,040.52

Kathie Beckman expressed concern and confusion about the cash balance shown. It is not clear whether the “Checking account balance” provided in the report is the beginning or ending balance and whether it is the balance per the books or the bank. As neither Judy Fey nor Carole Smillie were in the meeting at the time, Kathie will contact Carole for clarification and about future financial details for the Treasurer Reports.

☞ Action Item: A date needs to be set to meet at the bank to change **signatories** on the checking account.

☞ Action Item: **Kathie Beckman** to contact Carole Smillie for clarification and about format of future Treasurer Reports.

Approval of Minutes:

The Minutes of the December 2021 Board Meeting were delayed in getting distributed to the Board so they will be considered for approval at the next Board Meeting.

☞ Action Item: **All Board Members** are to review the December Minutes and report any necessary corrections to Kathie Beckman.

New Business (continued):

Introduction of Phil Johnson:

Herb welcomed Phil Johnson who is now assisting Joyce Kushner as the Mah Jongg Co-Chair. Herb also read his very interesting bio to everyone.

Standing Committees:

Website: Nancy Roe Nancy reported that she will be working with the Activity Chairs to confirm/update the information that is on the website for each Activity and to try to get more/newer pictures of each Activity.

eBlasts: Araby Leary Araby will send out an eBlast to announce the cancellations of planned events this month to include the Coffee, Game Night, Juliets, and any other Activities that are reported to her.

Newsletter: Nancy Roe It was decided that the February Newsletter will be prepared as usual assuming upcoming February Newcomers Events will go on and then if cancellations are needed again, it will be handled with another eBlast next month.

Old Business:

January Activities:

Since the decision has been made to cancel the general January Newcomers events (Coffee and Game Night) there are several actions that are needed to cancel all the arrangements and to implement the other decisions made at this meeting.

☞ Action Item: **Carol Haselton** will inform Beano that we need to cancel Beth Armstrong for the January Coffee next week.

☞ Action Item: **Herb Abbe** will contact Christian Center to cancel our reservation for the January Coffee.

☞ Action Item: **Mary Lynne Hulme** will contact the church to cancel our reservation for the Game Night on January 18.

☞ Action Item: **Nancy Roe** will change website and Newsletter to add that boosters (for all those that are eligible) as well as vaccinations are now required for all Newcomers Activities.

☞ Action Item: **Araby Leary** will send an eblast to all Newcomers to let them know about changes to January events and that we will continue to evaluate our plans going forward.

Juliets would like to be included in email for cancellation of their January event. Araby asked all Activity Chairs present to let her know if others should be canceled.

☞ Action Item: **Araby Leary** will contact the Park Record about the cancellation of the January Coffee.

Activity Updates:

1st VP Events: Mary Lynn Hulme/Ariela Shani: Ariela is in charge of the February 1st VP Event, but Mary Lynn is not sure what she is planning and Ariela has already left the meeting.

Announcements:

Next Meeting: Wednesday, February 2

Meeting Adjourned: 5:44 p.m.

By: Herb Abbe

Minutes submitted by:

Kathie Beckman, Secretary

Adopted by the Board during the meeting on:

February 2, 2022

Kathie Beckman
Secretary's Signature

Park City Newcomers Club
Treasurers Report December 2021

Checking account balance \$12,040.52

Income – advertising \$400.00

Holiday Party \$165.50

Board meeting \$75.00

Directory \$1158.66 + Mailing \$295.60

Dues \$350.00

A date needs to be set to meet at the bank to change signees for the account.

Judi Fey & Carole Smillie

[Close Window](#) [Print Report](#)

Account Register Printable View

By Date Range: 12/01/2021 - 12/31/2021

Account Number: xxxxx1808
 Prior Day Balance: \$12,060.80
 Current Balance: \$12,040.52
 Available Balance: \$12,040.52

Transaction History

Date	Transaction	Description	Status	Amount	Balance
01/02/2022	Debit	Amazon web services aws.amaz		\$15.28	
12/31/2021	Debit	DIGITALOCEAN.COM +1646827		\$5.00	
Summary of Current Balance: \$12,040.52					
Date	Check #	Description	Status	Amount	Balance
12/31/2021	Deposit 15786575	BUSINESS MOBILE DEPOSIT CREDIT		\$200.00	\$12,060.80
12/21/2021	Check 1901	CHECK		\$295.60	\$11,860.80
12/16/2021	Check 1896	CHECK		\$75.00	\$12,156.40
12/16/2021	Deposit 15715325	BUSINESS MOBILE DEPOSIT CREDIT		\$200.00	\$12,231.40
12/16/2021	Deposit 15715356	BUSINESS MOBILE DEPOSIT CREDIT		\$60.00	\$12,031.40
12/16/2021	Deposit 15715386	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,971.40
12/16/2021	Deposit 15715377	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,921.40
12/16/2021	Deposit 15715390	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,871.40
12/16/2021	Deposit 15715346	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,821.40
12/16/2021	Deposit 15715338	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,771.40
12/16/2021	Deposit 15715316	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,721.40
12/16/2021	Deposit 15715333	BUSINESS MOBILE DEPOSIT CREDIT		\$50.00	\$11,671.40
12/15/2021	Check 1899	CHECK		\$165.50	\$11,621.40
12/09/2021	Check 1900	CHECK		\$1,158.66	\$11,786.90
12/06/2021	Debit	2469216AH2XJ2Q0YG 2407 Amazon web services aws.amazon.co WA		\$14.88	\$12,945.56

Transaction Status Legend:



Cleared



Scheduled



In Progress



Problem

Transaction history may not be available for new Online Banking customers or for recently opened accounts until the next business day. You can see statement versions of your account activity by clicking on the eStatements link above.

Kathie Beckman

From: Araby Leary <learyaraby@gmail.com>
Sent: Saturday, January 1, 2022 1:03 PM
To: undisclosed-recipients:
Subject: Newcomer Board Meeting Wednesday, January 5 -- Agenda included -- PLEASE RSVP!

Happy New Year to you all!

Sorry for this late notification -- holiday travel and events have delayed our usual one-week-ahead-of-time announcement. **By Monday, January 3, PLEASE let us know if you will attend Wednesday's Board Meeting.** (You can simply RSVP with a "yes" or "no" to this email, Araby's address, who is sending this out in Herb's absence.) **Please read all the details below.**

- **Because we do not have ZOOM capability at this time, this Board Meeting will be in-person.**

The meeting will be at the Retreat at Jordanelle, 13315 Alexis Dr, Kamas UT 84036. The Retreat is approx. 2.5 miles from the 248/Rt. 40 intersection. Turn at the Brown's Canyon traffic light onto N. Jordanelle Pkwy. In 0.6 miles, turn right onto Alexis. The Retreat is on that corner, to your right.

- Per decisions made by the Governing Board last week,
 - as you attend the meeting, **please provide proof of your COVID-19 vaccination, including booster.**
 - Also, for the time being, per the Governing Board's agreement, **we will all wear masks.**
 - **Because we will be wearing masks at this time and due to the incidence of the Omicron spread, we will not serve wine or food at this one board meeting. (And as a result, we can make it short and sweet!)**

Please arrive between 4 and 4:30pm so that we can **begin the meeting right at 4:30.**

- In light of the new COVID surge, our group has some **important decisions** to make about the **January Coffee and Game Night.** We look forward to your participation on Wednesday!

- The **Agenda** for the meeting is below -- please print it out and bring it with you.
- If you have **additions to or suggestions for the Agenda**, kindly contact Herb via email: hatu2002@msn.com.

Thank you for your patience and flexibility as we make the transition to a new Board, especially in yet another “uncertain time”!

**Agenda – January 5, 2022 Newcomers Board Meeting
The Retreat at Jordanelle – 4:30 pm**

1. **Review what worked in 2021**, what did not work, and how we can enhance, improve or add to individual events and activities. [For instance: 1st VP events, the Holiday Brunch, the summer New Member gathering, other inputs from specific Activity Chairs]
2. **Review COVID actions approved by the Governing Board**: What measures were agreed upon [full proof of vaccination or current test results, wearing masks at Newcomer events, autonomy of individual Activity Chairs] and the others where we will need a full Board approval at this meeting [Coffees and Game Night].
3. **Discuss how we go forward as a Club in this time of rapid COVID transmission**, considering our own opinions as well as governmental directives and those of other Park City and Summit County organizations.