

## Newcomers Club of Greater Park City October 2022 Board Meeting Minutes

**Date:** October 3, 2022  
**Location:** Home of Carole Smillie  
**Quorum Present:** Yes (6 present / minimum of 4 required)

### **Board Members/Activity Chairs Present:**

Kathie Beckman*	Amy Mills	Beano Solomon*
Marylou Biddiscombe	Sue Niblock*	Rina Solomon
Carol Haselton	Nancy Roe	Lorraine Stuecken
June Krigman	Ariela Shani*	Heather Tourkin*
Araby Leary	Carole Smillie*	Julie Wern

*\*Board Members who count toward a quorum*

**Call to Order:** 4:34 p.m.      **By:** Sue Niblock

### **Welcome:**

**Sue** welcomed everyone and thanked **Carole Smillie** for hosting the Board Meeting. She also thanked everyone for bringing food and drinks as well.

### **Establish Quorum:**

**Sue** announced that we have a quorum and explained we need four members of the Governing Board present for a quorum and we have six present today.

### **Approval of Minutes:**

The Minutes from the September 2022 Board Meeting were presented for approval. They were previously emailed to the Board and there were no corrections.

**Motion** made by **Beano** to approve the Minutes.

✓ Motion seconded and the Minutes were approved as presented.

### **Officers' Reports:**

#### **President: Sue Niblock**

Sue reported that she is going to have a special Governing Board meeting in October. She is currently working on a date that works for everyone.

She also reported that will be reaching out to all the Activity Chairs to gather information about the current status of the groups such as how often they meet, where they meet, on average how many people come, etc.

### **Treasurer: Carole Smillie**

Carole presented the Treasurer's Report for September 2022, summarized as follows:

o Bank Balance 8/31/2022	\$ 24,285.48
o Income: Membership Dues	\$ 698.51
o Income: Luncheon Tickets	\$ 1731.59
o Expenses: Luncheon	\$ 5153.15
o Expenses: Hospitality Sept Coffee	\$ 70.71
o Expenses: Website	\$ 191.69
o Bank Balance 9/30/2022	\$ 21,300.03

She explained that the Luncheon expenses mainly consisted of the \$5,000 deposit paid to the Pendry Hotel.

### **1st Vice Presidents: Mary Lynne Hulme / Ariela Shani**

Ariela reported on the following future events:

October – Thursday, October 20, is the tour of the Salt Lake City and County Building at 11:30. Currently there are about 28 RSVPs with 21 people going to lunch.

November – Membership Luncheon

December – Holiday Brunch will replace the Coffee as well as the 1st VP Event for December. It will be December 14 at the church.

January – Game Night on January 13. It is expected to be at the Senior Center but that is not yet finalized.

It has been suggested that a future event could be a tour of the Ritual Chocolate Factory in Heber. It is under consideration.

### **2nd Vice President: Beano Solomon**

Beano reported that she has speakers lined up through May. She is working on trying to get all the mental health organizations to come and talk about what they do for one program. Another idea is to get representatives to come from the organizations who take care of us and protect us: the Chief of Police, the Fire Chief, someone from the Drug Court.

Having another Non-profit Fair was also discussed for next year. Sue DeMartini and Carol Levine organized the last one when they were 2nd Vice Presidents. Beano will take the project on as the 2nd Vice President with help from others to be scheduled for some time in 2023.

☞ Action Item: **Sue Niblock** will contact Sue and Carol to find out more about what they did to implement the last one.

### **Standing Committees:**

**Hospitality: Rina Solomon / Linda Elbert.** Sue reported that there is a new person on the Hospitality Committee, Marylou Biddiscombe, and thanked her for joining the committee.

**Membership: Araby Leary.** Araby reported that we now have 303 Memberships made up of 493 individual Members. 232 Memberships were renewals and 71 were new Memberships this year. 104 Memberships did not renew (178 individuals). Out of the 93 currently signed up for the Luncheon, 90 are Members and 3 are invitees of Members.

Ariela asked what we are doing to get people who have joined to get involved. She was also wondering what kind of program we have for retaining Members. The event that we have had in the past just for new Members was mentioned although we did not have one this year. It was also pointed out that Karen Scheible calls each new Member to welcome them and Araby sends them a directory and provides them with the password for the website. We also give blue name tags to new Members who are at the Coffee so the Board can be aware they are new and welcome them. June suggested having people put where they are from on their name tags as an ice breaker.

☞ Action Item: June's name tag idea to be implemented at the Coffee next week.

☞ Action Item: **Sue Niblock** will add this topic to the special Governing Board meeting and look into what has been done in the past.

**Directory: Araby Leary.** Araby reported that she is ready to put the directory online, which will only be accessed with a password. This will be done in the next month with the help of Nancy and Sydney. The password will also be changed for reaching the Newsletters and the directory and will be sent to all of the current Members.

It was agreed that Araby should order 400 directories and that they will all be mailed out rather than trying to hand them out at the Luncheon and the Brunch as Araby's goal is to get them out by the end of October. She will get some people together to prepare them for mailing and Carol Haselton volunteered her house for the activity.

**Newsletter: Nancy Roe.** Nancy reported that when the email blast is sent out about the next Newsletter it will announce the new password. It was also pointed out that Araby is now attaching a PDF copy of the Newsletter to the Newsletter blast email.

**Accolades: Ariela** complemented **Nancy** on the amazing job she is doing with the Newsletter. Others agreed that she is doing a great job.

### **Unfinished Business:**

#### **Membership Appreciation Luncheon Update**

We have sold 93 tickets so far and we have four more weeks to sell tickets. Ariela would like to have at least 100 people at the Luncheon. Given how many no-shows they have typically seen with their 1st VP events even when people have paid she would like to have at least 125 to 130 tickets sold. Therefore, she would like to invite all the advertisers to buy tickets and not limit the

number of guests Members can bring. She would like to encourage the Members to invite their friends to come.

Motion made by **Ariela** to send invitations to attend the Luncheon to all our advertisers.

✓ Motion seconded and passed without dissent.

☞ Action Item: **Ariela** to contact Alisa to inform her about this and get the information needed about the current advertisers to send out the invitations to buy tickets to the Luncheon.

Motion made by **Ariela** to open the Luncheon up to an unlimited number of guests of Members to buy tickets.

✓ Motion seconded and passed without dissent.

Ariela would like more pictures of activities to use for the slideshow.

☞ Action Item: **Sue Niblock** will send email to Activity Chairs asking for pictures from their October events to be sent to Nancy.

Thanks to Beano there will be a writer from the Town Lift covering the Luncheon who will be seated at the table with the speaker.

Araby and/or Carol will also ask Scott Iwasaki from the Park Record if he would also like to attend.

### **Signups for Board Meetings in 2023**

Sue announced she now has hosts arranged for all of the 2023 Board Meetings.

### **New Business:**

#### **Membership Survey**

Sue reported that the Survey she wants to send out is getting rather complicated. A small group consisting of Sue, Heather and Steve Tourkin, Nancy, and Araby have been meeting to create the survey. Using the free version of Survey Monkey is too limiting due to limitations on the number questions and the number of responses that can be received for free. They are continuing to work on it and consider other alternatives. It was agreed that the process should not be rushed as we will only get one chance to get a good response to a survey.

#### **Holiday Brunch**

Ariela broke down the tasks for the Brunch and asked for volunteers to chair these tasks:

Communications: Nancy Roe (send out invitations)

Food: First VPs and Hospitality (Ariela, Mary Lynne and Rina)

- Board Members can sign up to bring food or donate money instead; food is preferred
- A food sign-up list was passed around
- All Newcomers Members will be invited to bring a dish if they desire

Motion made by **Beano** that Board Members who do not bring a dish to the Brunch be asked to donate \$20 rather than the \$10 it has been in the past.

✓ Motion seconded and passed with one opposed.

Set-Up: Araby and Lisbeth

Decorations: Carol Haselton and another person that she will recruit

Supplies: Marylou Biddiscombe

Clean-Up: Lorraine Stuecken

Music: Beano (to arrange the Treble Makers) and Andrew Kreik (background holiday music)

Ariela announced that the time of the Brunch is being changed to 11:00 from 10:00 as it has been in the past. It was suggested that we invite the Treble Makers to stay for Brunch. The theme will be "Holiday."

### **Committee to Review Insurance**

Sue would like to form a committee of two or three people to join Sue in looking at other insurance companies to provide alternative quotes to compare to the company we are currently using. It is believed that now that there is no longer a Newcomers Shooting Group that it will be easier and less expensive to get insurance. One objective may be to use a local firm rather than one in Salt Lake. It was suggested to use our connection with the Park City Chamber as a resource and also maybe the Park City Sports Club. It was questioned whether the waivers signed by everyone were adequate and Sue agreed that they should be part of the discussion with the insurance companies as well.

Kathie volunteered to be on the committee and Sue will put a note in the Newsletter asking for other volunteers. The insurance premium will be due next March.

### **Activity Updates:**

**Garden Club:** **Amy Mills** introduced herself as the co-chair of the Garden Club along with Pat Pond who was not at the Board Meeting. She reported that the last meeting of the season will be this Thursday doing yard clean-up and preparation for the fall. Then the group will be dormant until April. She said that usual attendance is about 10-12 people, usually the same people more or less, although they have a huge email list.

**Hiking:** **June** reported that she has had 15 hikes so far this year. Several had to be canceled due to the weather. She will have 3 or 4 more through October as long as the weather holds. She limits the number of people for each hike depending on the availability of parking, etc. so sometimes she ends up with a waitlist. She said she averages about 10-15 people per hike. June also said that she makes everyone sign-up again in the Spring to be on her email list and checks her email list to the Membership list after the renewal cut-off in the summer.

**Sue** said she wants to remind all the Activity Chairs to check their lists and remove people once the renewal period is over and the new Membership list is sent out.

**Duplicate Bridge: Beano** reported that the Bridge group is improving since the spring when they didn't even have enough people for one table and that it is going well. She said they have agreed to limit it to three tables because it is too noisy with four tables and 16 people talking.

**Book Club: Lorraine** reported that the next meeting will be on Zoom since the Summit County Library will be closed that day due to Columbus/Indigenous Peoples Day.

**Girls Gone Wild: Carol Haselton** reported that there are three things coming up. In October there is a field trip to the Bear River Migratory Refuge followed by lunch at Maddox's in Brigham City. This is a combined event with the Walking Group and will be on October 21. In November, date TBD, a shopping trip to unknown places is planned followed by lunch. In December, the event will be cookie decorating lead by Julie Wern at Linda Elbert's Mindful Cuisine Cooking School. Down the road, they are considering an overnight trip to Daniel's Summit for snowmobiling and are definitely planning to go to Cedar City in July for the Shakespeare Festival.

**Juliets: Lisbeth** encouraged everyone to attend Juliets. They are trying to standardize their meeting date to the third Wednesday of the month to make it easier for everyone to plan ahead.

**Supper Club: Julie** reported that she will be taking over for Carol Martin and that they do not have any hosts for the winter, including for November.

**Stitch 'n Chat: Carole Smillie** reported that the group is lucky if it gets six people at a meeting and thought it would be nice to get a few more but they have a nice time at their gatherings.

**Writers Group: Ariela** reported that the group is still going although it did not meet during August and September due to it being hard to meet in the summer. The group is limited to eight people.

### **Announcements:**

**Next Board Meeting:** Wednesday, November 2 at 4:00 at the home of Beano Solomon.

**Motion** made by **Carol Haselton** to adjourn the meeting.

✓ Motion seconded and passed without dissent.

**Meeting Adjourned:** 6:01 p.m.      **By:** Sue Niblock

**Minutes submitted by:**

Kathie Beckman, Secretary

Adopted by the Board during the meeting on:

November 2, 2022

Kathie Beckman

Secretary's Signature

Park City Newcomers Club  
Treasurers Report September 2022

Opening balance \$24,285.48

Income – Membership dues – \$698.51

Income – Membership appreciation event - \$1731.59

Expenses – Membership appreciation event - \$5153.15

Expenses – Hospitality September coffee – \$70.71

Expenses – Website - \$191.69

Closing Balance - \$21,300.03



**Final Agenda – October 3, 2022, Newcomers Board meeting**

**Host: Carole Smillie**

**3325 Crestline Drive, Park City, UT 84060**

**4:00-4:30 PM social time, 4:30-6:00 PM meeting**

1. Welcome and call to order
2. Establish quorum (*minimum of four from Governing Board required*)
3. Review and Approval of September 7 meeting minutes
4. Officer's reports
  - a) President's report
  - b) Treasurer's report
  - c) 1st VP
  - d) 2nd VP
5. Committee reports
  - a) Advertising
  - b) Hospitality
  - c) Membership
  - d) Newsletter
5. Unfinished (old) business
  - (a) Membership Appreciation Luncheon update
  - (b) Signup for Board meetings in 2023
6. New Business
  - (a) Membership Survey
  - (b) Planning for Holiday brunch in December
  - (c) Formation of committee to review insurance
7. Activity Chair Updates
8. Announcements

Next board meeting – November 2, host: Beano Solomon
9. Adjournment